



**Steering Committee Meeting Tuesday 7<sup>th</sup> October 2008**  
**21.45pm Committee Room Village Hall**

Present: Peter Baker, Mac Gardiner, Tom Hawthorne, Carole Nicholson, Kelvin Speirs, Jonathan Taylor, Michael Ward

	<u>Agenda Item</u>	<u>Discussion</u>	<u>Action</u>
1.	<b>Welcome</b>	Tom Hawthorne (TH), as Chair, thanked everyone for staying for a brief meeting, particularly after the long sub-Committee meeting. He explained that due to printing deadlines for the Parish Magazine it was not possible to wait for issues to be ratified at the next meeting on 14/10/08.	
2.	<b>Funding</b>	The Parish Council had reimbursed surplus funds of £42.56 that it was holding on behalf of the VAP. It was clear that further funds would be needed to help implement some of the proposals. CJN had provisionally booked the Village Hall on 29/11/08 for a Jumble Sale. She had established that Karen Beard's team were very enthusiastic about helping to raise funds for the good of the whole community. This date was also the last Jumble Sale of 2008 after all the societies had held their own – so there was no conflict with them. The Steering Committee endorsed the booking and requested that the Hall booking be confirmed.	<b>CJN</b>
3.	<b>Publicity</b>	<ul style="list-style-type: none"> <li>a) TH circulated a draft of the update on VAP issues for the Parish Magazine in November. This was agreed by the Steering Committee. CJN undertook to forward this to Reg Stone and Stuart Green.</li> <li>b) TH also circulated a copy of the Jumble Sale notice for 29/11/08. This was agreed by the Steering Committee. CJN undertook to forward this to Reg Stone and Stuart Green.</li> <li>c) CJN would draft the minutes of the sub-Committee meeting with inclusion of a summary of the activities of the Teams. She intended to use the summary for sending to the Parish Council and keep the headings in the</li> </ul>	<p>CJN</p> <p>CJN</p> <p>CJN</p>

		<p>same order as the PC Committees/Area Reports. Kelvin Speirs as Deputy Publicity Officer, agreed to talk to the paper at the Parish Council meeting on 21/10 in CJN's absence.</p> <p>d) TH circulated a template signing off the launch of the Church Sunday School in response to one of the Action Plans. Whilst it did not require approval from the Parish Council, it was agreed that the template should be tabled at the PC meeting for information.</p>	<p>KS</p> <p>CJN/KS</p>
4.	<b>Date of Next meeting</b>	Tuesday 14 <sup>th</sup> October 2008, Committee Room, Village Hall	
	<b>End of Meeting</b>	The meeting closed at 10.30pm.	

Signed as a correct record:

CHAIR

*(These minutes have been agreed by a quorum of the Steering Committee for lodging on the website. They are subject to ratification at the next Steering Committee meeting)*