

Village Action Plan – Sub-Committee Meeting

Sub10/009



Tuesday 29th September 2009 7.30pm Committee Room Village Hall

Present:

Steering Committee: Tom Hawthorne (Chair), Carole Nicholson, Peter Baker, Mac Gardiner, Kelvin Speirs, Jonathan Taylor, Michael Ward,
Team Leaders/Representatives: Paul Nicholson (Business), Vicky Murphy (Road Safety) Raymond Young (Policing & Community Safety), Carol Turner (Youth Forum), Beverly Barrell (Facilities)

Apologies:

Reg Stone (Communications), Catherine Jackson (Footpaths), Ruth Segal (Plumpton Goes Green), Oliver St John (Public Transport)

<u>Agenda Item</u>	<u>Discussion</u>	<u>Action</u>
1. Welcome and Apologies	<p>Tom Hawthorne welcomed everyone to the 12th meeting.</p> <p>Apologies had been received from those listed above.</p> <p>Following the merger of the Recycling & Village Tidiness Team with the Plumpton Goes Green Team, Ruth Segal would be representing the interests of both aspects in the future.</p> <p>It was agreed that the Implementation Plans for the Wildlife Team and the Recycling Team would appear at the end of the Team Leader reports in future. It was acknowledged that some of the actions for the Recycling Team would need following up periodically, and Ruth Segal would be asked to report on these by way of update, perhaps once a quarter or as appropriate.</p>	Ruth Segal
2. Approval of Minutes	<p>The meeting approved the minutes and Team Leader report of the meeting held on 2nd September 2009 (meeting Sub09/009).</p>	
3. Matters Arising - 3.1. Number of Volunteers	<p>TH noted that it is important to acknowledge, as stated at the Annual Meeting, that all residents are members of VAP. The number of people positively participating in VAP activities is gradually increasing, as demonstrated by the number of members of the Wildlife & Habitat Group, the volunteer drivers in the Voluntary Driving Scheme, fund-raisers, HLC project participants, etc – VAP is an enabler of ideas – and its influence is across the community. Those residents actively participating in Teams is just one way in which some people have chosen to demonstrate their commitment. CJN noted that the current number of volunteers that are working in a VAP Team is 77. This</p>	

	<p>is one less than last month's report as Jim Thornton has had to step down from the Business Team due to work commitments – he wished the Team continued success.</p>	
<p>3.2. Annual Meeting 25th September 2009</p>	<p>TH noted that 42 residents had attended the meeting. He thanked the Team Leaders for their presentations, which had helped to demonstrate the community engagement and involvement. Team Leaders felt that that the meeting had been useful especially in hearing what other Teams are doing. This had been demonstrated by the feedback forms indicating that all who had completed the form agreed the format of the meeting had been helpful, and that this kind of update should be given at least annually. A question had also been posed about the usefulness of the VAP pages – again the vast majority said they found the pages useful for information and 91% wanted the 4 pages to continue. Various comments had been received about the frequency and quantity. These would be taken into account by the Steering Committee when determining the 'information' strategy for 2010.</p> <p>It was agreed that the powerpoint presentation should go on the VAP website, together with a copy of the 'One Year Update Leaflet'.</p> <p>The revised Constitution and Annual Accounts had been approved unanimously. These would also be placed on the VAP website.</p>	<p>CJN</p> <p>CJN</p>
<p>3.3. Safari Supper 26th September 2009</p>	<p>This event, organised by Lesley Satchell and Ann Denny, had been a superbly organised event, enjoyed by 32 couples. It had been a good way of meeting new contacts, and 'spreading the VAP' word.</p> <p>CJN had already written to Lesley to thank her and Ann. The amount of funding raised for VAP was not yet known.</p>	
<p>4. Future Events</p>	<p>4.1 HLC Event Small Hall Sunday 4th October 2009</p> <p>This is being hosted by David Millum, who is leading the Historic Landscape Characterisation Study, on behalf of the VAP Plumpton Goes Green Team. It is open to all people in the village to attend and it is hoped that it will attract people with a range of skills to be involved.</p> <p>Both PB and CJN had attended a presentation about it for the Archaeology Group and highly commended it and encouraged people to attend.</p> <p>Team Leaders were asked to pass on the details to their team members and other contacts in the village.</p> <p>It was felt that David might be well advised to enquire whether any of the other Clubs/Societies in the village would like to hear the presentation as a means of getting the message out into the community.</p>	<p>ALL</p>

	<p>4.2. Music from the Shows 17th October 2009 Glenda Bowden was organising her singing group 'Hot Productions' to perform in the Village Hall on 17th October 2009. Cost would be £6 per head. The show had proved very popular elsewhere with very complementary press coverage. Team Leaders were asked to help publicise the event. Seating would be 'bistro' style and the bar would be available.</p> <p>4.3. Festive Fair 21st November 2009 Catherine Jackson, Paul Nicholson and Ruth Segal were continuing their work on this exciting project.</p> <ul style="list-style-type: none"> • To date, in excess of 25 food producers and craft workers had confirmed their attendance, including Plumpton College. They would be charged £10 or 10% of takings to cover the room hire, etc • Alison Taylor had agreed to help with space planning. • The postcard flyers had been ordered and would be inserted in the November magazine, and placed in the shop, station, and local farm shops. • The Communications Team would be asked to help with posters, adverts, etc. CJN would liaise with Reg Stone on this. • Ruth Segal would be looking into the idea of having a 'Harry Potter' star involved as an added attraction for children. • PWN would be liaising with Sheila Humphreys and Sylvia Johnson in respect of lunches and teas. The meeting felt that the following should be available if possible: For lunches soup, ploughman's, and/or bacon butties; for teas – cream teas and home-made cakes and mince pies. • PWN agreed to organise the raffle with the first prize being a local produce box. • It was agreed there would be a tombola as well. • It was agreed that there should be activities for children. Kate Gold was working on idea using recycled materials to make Christmas decorations. It was felt that there should be a competition for children to enter as well. • There would also be a small VAP stand for sale of the VAP Footpath Team Calendar, and issue of update leaflets, etc. There would be a VAP display board. <p>4.5. Jumble Sale It was noted that the Village Hall was available on both 28 November and 5th December. CJN had checked with Karen Beard and she had indicated that helpers would be available on either date. After consideration, it was decided to move the date one week earlier than originally planned to Saturday 28th November. CJN was asked to confirm this booking and to advise Reg Stone, Karen Beard, Webmaster, etc.</p>	<p>CJN</p> <p>R Stone</p> <p>R Segal</p> <p>PWN</p> <p>PWN</p> <p>K Gold</p> <p>CJN</p>
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	<p>4.6. Road Safety Week 21 – 28 November 2009 At the last meeting, the Road Safety Team had indicated that they were tentatively looking at holding an early stage consultation with the community during National Road Safety Week. However, the Team advised that at their last meeting they had decided the timing was difficult in terms of readiness and lack of clarity of vision on the way forward with the Highways Committee of the PC. The Hall would now be used for the above-mentioned Jumble Sale.</p> <p>4.7 SALC/AIRS Conference – 6th November CJN reported that Trevor Leggo on behalf of SALC/AIRS has invited VAP and the PC to have a stand at their annual conference at Ardingly Showground to help publicise the achievements of VAP. CJN and Terry Thompsett would be liaising in due course with Teresa Gittins from AIRS on the logistics for the day.</p> <p>4.8. Party at the Race-course Clare Sheppard, Chief Executive of the Race-course, had offered to host a fund-raising dinner and dance event on 19th December 2009 for VAP. The meeting was very pleased by the offer. However, it was agreed to not proceed with the event in 2009 for the following reasons:</p> <ul style="list-style-type: none"> • There was insufficient time to properly market the event as many people would already have celebration events in their diaries • It would be more popular if there was a specific project that required substantial funding eg playpark <p>PWN was asked to revert back to Clare and ask if it might be possible to target a date in 2010. CT suggested that each Society might be offered the opportunity to 'buy' a table as she felt that way the venue would be easily filled</p>	<p>CJN</p> <p>PWN</p>
<p>5. Liaison with Parish Council</p>	<p>Team Leaders were asked to note the following and pass the information on to their respective Team members as appropriate:</p> <p><u>VAP Road Safety Team Proposal for use of Speed Radar Devices</u> Oliver St John had attended the last PC meeting on 8/9/09 to seek clarification from the PC about the use of Speed Radar Boxes to collate more accurate data about speeding through the parish. It had been agreed that this would be discussed with Highways at the next Strengthening Local Relationships Meeting (SLR) in November.</p>	
<p>6. Team Leader Reports</p>	<p>Each Team Leader/Team representative gave an overview of the Team's work since the last Sub-Committee meeting. Where the Team Leader was not present, the meeting made reference to their</p>	

	minutes/reports that had been submitted. The feedback from these reports is given in the attached Team Leader Reports.	ALL
7. Any Other Business	<p>November magazine: It was agreed to focus on the following:</p> <ul style="list-style-type: none"> • Annual Meeting and accounts • Cardboard – positive response plus need for volunteers • Plumpton Green Festive Fair 21/11/09 • Reminder about the VAP Calendar on sale • HLC report • Shoptalk and Fitness First <p>Printing PWN asked if it might be possible to find someone or an organisation that might be able to offer a cheap but good quality and reliable printing service for us. CT offered to obtain quotes.</p>	CT
8. Dates for Future meetings	<p>27th October 2009, 24th November 2009</p> <p>(For information the Steering Committees are likely to be on; 6th October 2009, 4th November 2009, 1st December 2009)</p> <p>(For information the Parish Council meetings are likely to be on, 13th October 2009, 10th November 2009, 8th December 2009)</p>	ALL
9. End of meeting	The meeting closed at 21.20pm.	

Signed as a correct record:

CHAIR

(These minutes have been circulated to all attendees and also lodged on the website. They are subject to ratification at the next sub-Committee meeting)