

TEAM LEADER REPORTS (or Team representatives)

Team Leader & Profile of Team	Action Plan Progress	Matters Arising	Issues for Steering Committee to Consider
<p><u>Road Safety Leader: Adrian Whittington</u></p>	<p>Main workstrands:</p> <p>i) Controlling speeding through village, and improving safety in key areas (H/S) Option appraisal based on best practice in other rural villages to change driver behaviour over next 2 months; Looking at implementation of community-based strategy to change driver behaviour over next 6 months – this will include an educational campaign via schools, community groups and societies</p> <p>And</p> <p>ii) Reviewing with ESCC Highways to seek a reduction of the speed limit on the outskirts of the village (H/S) And</p> <p>iii) Work with transport vehicle owners and HGV businesses (H/S) Over next 3 months to work with Steering Committee to assess the best way forward</p> <p>And</p> <p>iv) Parking at the shop (H/M) And</p> <p>v) Feasibility of widening pavement from shop to village green (M/L) To be assessed over next 12 months taking into account the option appraisal in ii) above</p>	<p>1. Team looking initially at ‘soft’ options to control speeding, in the shorter term:</p> <p>a) new temporary 30mph signs introduced by PC</p> <p>b) SID volunteers continuing through December and January. This continuing, much appreciated effort will be referred to again in the Parish Magazine. The Team plans to continue to use SID through to December 2009, assuming Plumpton can have regular access to the machine.</p> <p>c) Team feels it is important to engage positively with residents at this stage, and although registration numbers of regular offenders are being recorded, there is no intention at present to pass them to the police authorities. However, it was becoming clear from the SID results that one of the main times of day when speeding is being logged is around school closing time. TH and CJN were going to visit the new school head to introduce VAP to her and would mention the speeding issue and work with her to try and get the message out of parents about the need to reduce speeding. The Team was asked to consider the following at its next meeting</p> <p>i) if SID could also be used at other times of day</p> <p>ii) to consider if it was now time to publicise “Operation Crackdown”, a Sussex Police initiative for use by villagers to report dangerous driving</p> <p>iii) consider if the PCSO should be asked to attend the village as and when SID is used</p> <p>Peter Baker agreed to take these issues forward with the Road Safety Team</p> <p>The Team had been working with a PC Highways rep on a Voluntary Slow Down Scheme. It had originally been thought that the approval would be through the VAP process. However, the PC Highways rep had clarified this with the Team Leader, and was now taking it forward with The Vale of Sussex. As a result the VAP Steering Committee had not reviewed it in its meeting on 07/01/09 (which would have been in time for the PC on 13/1/09). It was noted by the meeting that it was still felt that a careful marketing campaign to convince the village of the merits of</p>	<p>Article for February 2009 Magazine to include this.</p>

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		<p>the Steering Committee. The wider proposal to introduce considerably more parking at the station was on hold as it had stimulated wider questions of the future development of the pavilion and other facilities at the Sports Ground. A meeting has been held between the VAP Steering Committee and Team Leaders from the Facilities and Road Safety Teams. The next stage is for the Playing Fields Committee, at which representatives from the Facilities and Road Safety Teams will be in attendance, to discuss the various options at its next meeting in February.</p> <p><i>(Note: in order that there are good lines of communication between VAP and the PC, from now on 3 members of the VAP Steering Committee will volunteer to also join this Team. These will be TH (Chair of VAP and DC), CJN (Vice-Chair of VAP and a PC), and KS (member of VAP SC and Vice-Chair of PC, plus Chair of PC Highways Committee). This will enable the PC to be properly represented, via PCs who have additionally volunteered to be part of VAP. Full briefings as required can then be given to the SC and PC, as required. A member of the RST will also attend the Playing Field Committee meetings to ensure that there are good communications channels regarding 'parking at the station' issues).</i></p>	
<p>Public Transport Leader: Barry Taplin</p>	<p>Main workstrands:</p> <p>i) Review with ESCC and transport operators for improvement to services (Youth want more weekend services) (M/L)</p> <p>Team became aware (through John Moore) that the DoT's 'Rail Franchise Consultation Document' had been published with a very tight deadline for suggestions as to how train services could be improved. As a result, Team have asked for:</p> <p>a) Train to arrive in Plumpton before 3pm Monday to Friday, from both Lewes and London</p>	<p>1.SC and PC content that Team has responded to the Rail Franchise Consultation via ESCC Transport Dept Tessa Sweet-Escott. The VAP Team's submission and the overall VAP document has been well received by ESCC. ESCC have since requested the VAP information for more detailed review. ESCC have confirmed that Plumpton's VAP submission is being taken into account:</p> <p>2. Mick Newman, Station-master, has mentioned that Network Rail have a liaison group to help small communities deal with issues like parking around station areas, etc.</p> <p>3. Train Timetables have changed recently. A 'Southern' website stated "After extensive consultation with passengers, rail user groups, MPs and other stakeholders, the final strategy for the line was developed by Southern and the DFT and was published in early 2008, for</p>	

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	<p>iii) Improve punctuality of the Chailey School Coach (H/Q) Team has agreed to revisit Youth survey and assess the background problem, and also check that there is still a problem.</p>	<p>1.Team will be reviewing the statistics from the Youth survey regarding the punctuality of the Chailey School bus.</p>	
<p>Environment</p>			
<p>a) Recycling & Village Tidiness Leader: Kate Gold</p>	<p>Main workstrands:</p> <p>i) Improving and maintaining kerbside collection facility (H/M) Team feel that there is scope to increase awareness of what can be included in the recycling boxes.</p> <p>ii) Research collection of cardboard and plastic/tetra-paks and large items (H/Q) Team aware that Tetra-Pak offer a collection service for paper-based liquid food and drink cartons.</p>	<p>1.Article for the Parish Magazine regarding the awareness of what can be included in the recycling boxes has been drafted. This will appear in the February 2009 magazine. The meeting also felt that a leaflet to hand out to visitors to the Green Fair would be useful to keep the information live. away.</p> <p>.As regards Tetra-Paks, per Trevor Watson, LDC does not have capacity to collect Tetra-paks (but may in future if Tetra-paks start to replace plastic bottles and aluminium cans). There are sustainability issues with Tetrapak recycling but LDC will support Plumpton in requesting collection by Tetrapak if a suitable site can be identified. Note that there are already 5 such sites in the district. TW informed the Team that Tetra-Pak had initially said they would only support up to 5 sites per district. The Team Leader has submitted a proposal to the Steering Committee. The Sub-Committee wholly supported the idea and wished the Team Leader every success with obtaining approval. The Steering Committee had approved the proposal to put forward an application with LDC to Tetra-Pak for a new collection facility in Plumpton. The proposal will be submitted to the Parish Council on 13/01/09</p> <p>2.Team reviewing how best to proceed with collection of cardboard. The Team have now discussed this issue with TW. In Lewes District only a maximum of 2.5% of the waste currently not recycled is mixed cardboard. It does appear to be more because it tends to be bulky. There is currently no option for the collection of kerb-side cardboard. The county council is planning a combined food waste and cardboard collection but this is a couple of years off.</p>	<p>Article in February 2009 Magazine will refer to this.</p> <p>Steering Committee has approved proposal on 7/1/09 and will seek further approval from the PC on 13/01/09.</p> <p>Steering Committee will seek permission to talk to Newick Parish Council from the PPC.</p>

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	<p>iii) Explore the possibility of a garden compost collection facility (L/S) Team aware that the LDC policy appears to be to encourage home composting, but noted that large quantities of hedge clippings are difficult to compost successfully.</p>	<p>LDC will initially provide a fortnightly collection (Trevor is confident that a weekly collection will be provided in the future but cannot guarantee it) if we can find a suitable location and manage any mess/clear up ourselves. Ideally the site should be locked in the evenings to prevent businesses using the facility. The Scout HQ car park would seem ideal – and research is currently being undertaken by TH to ascertain ownership. Trevor advised us not to produce any publicity about the scheme (as this would attract business cardboard waste), rather let people know by word of mouth. The Sub-Committee meeting considered the draft proposal and made the following comments:</p> <ul style="list-style-type: none"> a) Re Scout HQ location b) re publicity to avoid businesses c) need for a rota for monitoring the tidiness d) impact on local residents <p>The Steering Committee was grateful for these comments and would take them into account when the Team Leader was ready to submit the final proposal. It was hoped that this would be in time to allow some publicity at the Green Fair.</p> <p>The Team had also organised the collection of Christmas cards at the shop for recycling. The initiative would help The Woodland Trust plant more trees.</p> <p>1. As regards garden composting LDC is of the firm belief that green waste should be composted/dealt with locally (due to the impact of transport) and the council will not be promoting green waste collections. The issue of hedge clippings/woody waste was flagged as the biggest issue. The option for having community shredding days had been previously discussed. Feedback was awaited.</p>	

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<p><u>c) Wildlife</u> Team Leader: Mike Barnard</p>	<p>Main workstrands: Establish a new society for environmental and wildlife interests (H/Q)</p>	<p>1.The Team have now established the remit of the new Society. It was noted that 274 residents had shown interest in such a society being set up. The Team is meeting this week to finalise a proposal for the launch of the new Society which will be submitted to the Steering Committee for its next meeting. The team are close to finalising the Society's constitution. It is hoped that the Society can be launched at the Green Fair.</p> <p>2. The Habitat Survey paper has been circulated to the Group for comment. The report and related map should be finalised shortly. The Steering Committee had agreed that if the Team wanted to use the Habitat Survey to launch the new Wildlife Society they may be prepared to support this</p> <ul style="list-style-type: none"> a) provided the Wildlife Society was launched at the same time and used as part of the marketing for gaining membership of the new Society; b) provided the Society was launched on or before 7/3/09 at the Green Fair, as this was identified as a 'Quick-Win' in the Action Plan; c) provided the Habitat Survey group tried to seek funding from other sources first (eg Parish Council, Millennium Fund (both of which had supported the Survey in the first instance) d) provided the documents were 'sold' to residents for small amounts which would be payable to VAP. 	
<p><u>d) Plumpton Goes Green (M/M)</u> Team Leader: Ruth Segal</p>	<p>This Team has total flexibility to consider initiatives under the banner 'Plumpton Goes Green' (M/M) and has held a number of brainstorms and has now established the following priorities: i) Actions to support the sustainability of Plumpton as a village community through the use of a Historic Landscape Characterisation for Plumpton ii) Information Resource</p>	<p>1.The concept of a Historic Landscape Characterisation study had been put forward by the Team. A proposal to prepare a full project plan had been approved by the Steering Committee 2/12/08 and noted by the Parish Council.</p> <p>2.In respect of providing an Information Resource, The Team was in the process of mapping out a website to help people make better informed decisions about reducing household energy use and installing renewable energy systems. The Team noted that a booklet would be necessary for non-web users and hoped to have this ready in time for the Green Fair on 7/3/09.</p>	

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	<p>iii) Reduction of Plumpton’s carbon footprint through various initiatives:</p>	<p>3. Looking at ‘carbon footprint’, the Team is carrying out research into the following:</p> <ul style="list-style-type: none"> • Village-level small-scale electricity generation. To learn from their experiences leads are being followed up with a) Hamsey Village Hall (powered by wind and ground source heat pump), for which the PC has given permission for an approach to be made; b) Plumpton College who are looking at producing their own electricity; c) OVESCO have put the team in touch with a Yorkshire village that has set up a community scheme. There was some discussion about the various parish buildings as R Segal noted that Southern Solar would conduct an initial survey first with advice on what can be done to reduce energy and that grants for low Carbon Buildings run out in the current tranche in July: a) the church annex – CJN agreed to put R Segal in touch with Iain Miller b) the Scout HQ – R Segal would liaise with R Hills c) the pavilion – decision awaited on whether a new build project was going forward. R Segal would be involved if this is the case. d) The Village Hall – CJN requested a briefing; • As suggested by the Steering Committee, the Team is looking into various forms of funding for such projects; • West Sussex has launched a ‘Greening Campaign’. The Team is looking into this to establish whether it might be useful for Plumpton. 	

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<p><u>Communications</u> Team Leader: Reg Stone</p>	<p>Main workstrands:</p> <p>i) Maintain and make further improvements to providing timely communications through use of the Parish Magazine, local papers, Parish notice boards & websites (M/S)</p> <p>ii) Consider further promotion and improvement of the Parish Council website to encourage more households to use the site (M/Q)</p> <p>iii) Seek to further improve communication to households through greater use of automated emails (M/Q)</p> <p>iv) Continue work to improve the general public awareness of Parish Councillors and their work on behalf of the Village (M/S)</p>	<p>The idea of an information booklet for residents was welcomed by the Sub-Committee. Costings for the Newick Information Booklet have been obtained. The Team hope to drive this part of the project forward now with input from other Teams as appropriate.</p> <p>TH explained that there had been discussions about an over-arching website. A meeting would be held with key stakeholders to take this forward, including members of the Communications Team.</p> <p>The Team was looking into the idea of a village notice-board outside the shop and also improving the one at the level crossing.</p> <p>The Team would be looking at publicity generally for the Green Fair.</p> <p>Following discussion between TH and the Team Leader this will be taken forward by the Steering Committee with consultation with the Team before discussion with the PC.</p> <p>Team want to consider this in more detail once decisions have been made about the VAP website and an overarching website for the village.</p> <p>Following discussion between TH and the Team Leader this will be taken forward by the Steering Committee with consultation with the Team before discussion with the PC. This could include a Parish Council newsletter.</p>	<p>Several Teams are raising ideas about having an Information booklet. There is a need to co-ordinate these initiatives together.</p>

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<p><u>Housing & Development Data Analysis</u> Team Leader: Terry Thompsett</p>	<p><u>Workstrand:</u> Consider in greater detail the housing data taking into account current and future demographic trends (H/S)</p>	<p>Team has reviewed the Housing Data statistics and will be meeting to review the guidance received recently from the Steering Committee as to what the Team should be doing in the future.</p>	
<p><u>Policing & Community Safety</u> Team Leader: Raymond Young</p>	<p>Main workstrands: Investigate the concerns regarding Hospital Transport and Doctors, and find out if there are ways of improving these services (H/Q) Explore ways of promoting the Neighbourhood Watch scheme to attract further membership (M/Q)</p>	<p>Team are looking into various forms of transport to/from surgeries/hospitals including the following:</p> <ul style="list-style-type: none"> a) the Blue Bird scheme, which is a mini-bus dial-and-ride scheme, operated and funded by WSCC. It is available to residents in East Sussex, but only for visits to hospitals and not to doctors. An East Sussex resident must register with the scheme and pay £6 to use the bus. A Team member is meeting with Cathy Fordham of the Rural Sussex Village Project to discuss funding and if scheme could be extended to cover visits to doctors. b) Team are also starting to make enquiries of doctors' practices at Newick, Chailey, Lewes and Ditchling. Newick surgery operates a voluntary driver scheme with 45 drivers in the pool. c) Team making enquiries about a dial-a-bus service <p>The Team indicated that it was now ready to receive the contact details of those residents who had indicated they would like to know more about the Neighbourhood Watch scheme.</p> <p>Team believe there may be eligibility for reimbursement of doctor/hospital benefits – Team investigating.</p> <p>With regard to promotion of Neighbourhood Watch scheme, the following is noted:</p> <ul style="list-style-type: none"> a) a Neighbourhood Watch panel is to be established. Team feel that this may be adding another layer of beaucocracy to communication channel. Team investigating further. b) Contact number for scheme will be put in Parish Mag 	

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	<p>Seek ways of improving community safety by looking at increasing a police presence and providing a defibrillator, first aid training and a lifebelt by the river (M/S)</p> <p>Research ways in which policing in and around the village can be improved, especially addressing concerns/perceptions of burglary, vandalism, disturbance and drunkenness (M/S)</p> <p>Whilst taking into account that the majority of residents do not want street lighting, consideration for lighting solutions should be given in a small number of targeted areas, where concerns have been raised (L/M)</p>	<ul style="list-style-type: none"> c) Monthly report will also be put in shop. d) Team will have a presence at Green Fair 7/3/09 e) Spare scheme cards will be given out at events f) Team keen to have a section in any Information Booklet to promote the N. Watch scheme <p>Team able to report that the PCSO hopes to return shortly from sick leave, thereby improving the police presence.</p> <p>Team investigating need for a defibrillator and the implications from an insurance/practical viewpoint. Team talking to Ambulance Trust to get statistics establishing benefits elsewhere.</p> <p>Team investigating how much it would cost for a First Aid Course to be run by St John's ambulance and when might the best time be for such a course to be run. This would be up to individuals in the village to volunteer – not necessarily VAP Team members.</p> <p>Team talking to lifeboat institute regarding use of a lifebelt. Team noted that there have been no fatal accidents to date.</p> <p>Not yet considered by Team.</p> <p>Low-level lighting to be looked at in next meeting.</p>	

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<p><u>Facilities</u> Team Leader: Beverly Barrell</p>	<p>Main workstrands:</p> <p>i) The community should work together to ensure that the high standards of the facilities in the village are maintained through regular maintenance and upgrading of equipment (H/M)</p> <p>ii) A strategic approach to current & future facilities needs to be taken on a through-life basis (H/S)</p> <p>iii) Opportunities should be sought for further expansion of the sporting facilities in the village (L/Q)</p> <p>iv) Invite Plumpton College to advertise their leisure facilities available for hire to local residents (L/Q)</p> <p>v) Opportunities should be sought for providing youth activities, provided champions can be found to lead the initiatives (M/S)</p> <p>vi) Encourage Young people to join the existing clubs and societies in the Village (M/S)</p>	<p>The Team is undertaking an audit of the village facilities</p> <p>The Team want to get more information about the statistical data behind the ‘satisfaction’ levels for the various facilities, before considering a more strategic approach to facilities management.</p> <p>The Team want to fully understand the statistics regarding the new sports clubs and suggestions for expansion/improvements. The possible future development of the pavilion and other facilities at the Sports Ground are being discussed. A meeting has been held between the VAP Steering Committee and Team Leaders from the Facilities and Road Safety Teams. The next stage is for the Playing Fields Committee, at which representatives from the Facilities and Road Safety Teams will be in attendance, to discuss the various options at its next meeting in February.</p> <p>The Team have passed this action on to the Business Team.</p> <p>Team starting to consider the playpark. This review is including the possibility of completely rebuilding the children’s play area taking into account the views of children – compiled by them as a project. It was agreed that should the new Pavilion project go-ahead, it would be sensible for the play-park considerations to be co-terminous with the pavilion.</p>	

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	<p>vii) Existing societies should be encouraged to market their activities to residents to increase their memberships (M/Q)</p> <p>viii) Explore the desire expressed for new clubs and activities, with particular emphasis on home growers' produce market; aerobic/gym classes and craft/art-club/fairs (M/S)</p> <p>ix) Engage with wheelchair users to seek a better understanding of the access difficulties experienced (M/S)</p> <p>Provide the Church with information for a decision to be made as to the viability of providing a Sunday School or similar facility (M/Q)</p>	<p>The Team have put forward a proposal to hold a Societies' Day on 19th April 2009 from 11am to 4pm. This has been approved by the Steering Committee and noted by the PC. The Team will be writing to all Clubs and Societies as a follow-up to informal discussions. This would also be an opportunity to gain support for further new societies eg Photographic Club Team looking at this in future.</p> <p>The concept of a home growers' produce market is now being actioned by the Environment Teams. The Facilities Team still need to look at new clubs and societies.</p> <p>This action is being discussed at the Team's January meeting.</p> <p>ACTION COMPLETED 09/2008</p> <p><i>(Note: in order that there are good lines of communication between VAP and PC on all issues regarding the Playing Field (which is a facility owned by the PC, it has been agreed that a member of the SC will additionally volunteer to join the Facilities Team. In practice this will be KS (as a member of the SC and Vice-Chair of the PC and also Chair of the Playing Field Committee). In addition a member of the VAP Facilities Team will also attend Playing Field Committee meetings. Full briefings can be given to the SC and PC, as required.)</i></p>	<p>This will be mentioned in the Parish Magazine in February. More details emerging in March and April.</p>

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<p>Business Team Leader: Paul Nicholson</p>	<p>Main workstrands:</p> <p>i) Work with shop/post office owner to maintain high standards and promote the services available to ensure that whenever threatened both parts of the business remain open, not only in the short term, but also into the future, so that all options and benefits for the shop and community can be explored (H/L)</p> <p>Encourage continued local support for all local businesses and work to ensure local trades remain available (H/Q)</p> <p>The Team has the main businesses represented ie shop; race-course; Plumpton College and a pub – the Team recognised that there is very little publicity in the village about the services these and other businesses can offer.</p> <p>The Team recognised that they need to look at how best they can help the needs of the small businesses (eg builders, craftsmen, etc) especially in the current difficult economic environment.</p>	<p>Team have produced an initial Post Office flyer for the December magazine. The Shop report that they have seen some 'increase' in interest in the Post Office facilities since the flyer. From the Feb Magazine there will be a page for 'Shoptalk' as part of a 4-page VAP monthly bulletin which Bim at the shop has kindly agreed to sponsor for a year.</p> <p>It was hoped that there might be enough room in the above 4-page section in the Parish Magazine to include a regular feature about local businesses. Initial ideas in addition to the shop, include local resource use and services of the Racecourse, College, and Station facilities The Team may wish to invite a small trader on to the Team and may invite Mick Newman to a future meeting to review use of the station facilities and to promote local services.</p> <p>Need to understand the criteria for assessing the retention of Post Offices and whether the potential National Park will alter this. Mandleson's people's bank idea may be helpful, but until the details are clarified the Team intend to continue with the 'save the post office' campaign.</p> <p>The Team has put together a small worksheet of local farm produce/home produce people but this needs a lot more work. However, it is clear that there is no co-ordination of effort. Team is considering holding a Facilitated event where all these type of businesses would be brought together.</p> <p>Team looking at local produce in the shop and have identified Ashurst Organics for this.</p> <p>The May 9/10 race day and college open day in 2009 is too early to attempt a "Plumpton Fest" but the Team want to sow the seeds this year for future years and a coordinated weekend. Team working on some marketing ideas with Des and Claire, which they can run alongside their own plans.</p> <p>The Christmas local produce hamper idea is a runner but needs a lot of work so the next month will see if it is viable.</p>	<p>Steering Committee now working on 4 pages of publicity from February onwards.</p>