

**TEAM LEADER REPORTS (or Team representatives) – Prepared for Sub-Committee Meeting Held on 2<sup>nd</sup> November 2010 and Accurate as At That Date**

ACTION PLAN REQUIREMENT	ACTION BEING UNDERTAKEN	COMMENTS
<p><b>VAP ROAD SAFETY AND PUBLIC TRANSPORT TEAM</b>  <b>Parking, Traffic and Speeding</b> (p 6, 8 and 10 of Plan)</p> <p>A) Consider parking policy in the vicinity of the station.                      A need for a review into parking around the station area was also identified in the Children's survey.</p> <p>B) Review with ESCC Highways to seek</p> <ul style="list-style-type: none"> <li>• a reduction in the speed limit throughout the village;</li> <li>• and/or identify improved signage/measures to control speeding;</li> <li>• a reduction of the speed limit on the outskirts of the village,</li> <li>• measures that could be taken to improve road safety in identified areas;</li> <li>• consideration of parking policy in the vicinity of the shop;</li> <li>• feasibility of widening pavement from shop to village green</li> </ul> <p>A need was identified in the Children's survey to reduce speeding through the village.</p> <p>C) Work with transport vehicle owners and HGV businesses to encourage their drivers to avoid passing through the centre of the village, to respect the speed limits in the village and to avoid damaging the grass verges.</p>	<p>This team has now merged with the Public Transport team wef 11/2010.</p> <p>Team conducted Station User Survey in 2009. Team liaising with the Facilities Team and Playing Fields Committee to ensure that measures to alleviate the problems of 'parking at the station' are taken into account as plans emerge regarding the plans for the Playing Fields overall. It was felt that the additional hourly train services may lead to further demand for parking facilities.</p> <p>A variety of <b>'Soft' actions</b> were introduced in 2008 through 2010 to try to raise awareness in the community of the dangers of speeding in the parish, and also potentially to provide decision-makers with more accurate data about actual speed levels in the parish and an accident record. These will continue.</p> <p>In looking at the feasibility for longer term <b>'hard' actions/solutions</b>, four Speed Radar Boxes were operational for one week from 4<sup>th</sup> to 10<sup>th</sup> May 2010. Graphical interpretation of the results issued by ESCC was carried out by the VAP Road Safety Team - displayed at the Village Fair, in the Parish Magazine and on the VAP website for the community to see the results. Team discussing various options for discussing further with the PC, Highways, Police, etc</p> <p>The Sandpit Residents' Committee liaises with the sandpit operator on behalf of the community.</p>	<p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for results of Station User Survey.</p> <p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for results of Speed Radar Boxes.</p>
<p><b>Public Transport</b> (p 7 of Plan)                      Review with ESCC and transport operators whether more frequent/additional services could be made available.                      A need was identified in the Youth survey to explore whether expansion of the services is feasible, especially at weekends.</p> <p>A recommendation from the Youth survey was to speak to Chailey School with a view to improving the punctuality of the school coach.</p>	<p>Following the decision by Southern Railway to introduce hourly stopping train services at Plumpton from December 2010 both on weekdays and on Saturdays; and also the decision by LDC to bring forward bus passes to 9.00am from 9.30am from March 2009, the <b>emphasis by the community must be to ensure that the services are well used by residents, and that the services are not subject to austerity cuts imposed by the Coalition Government.</b> Team working with the Station Partnership Scheme &amp; Southern as to how best to publicise the new hourly train services over the next few months; including a 'launch event' on 17<sup>th</sup> December at the Station.</p> <p>The VAP Public Transport Team will continue to publish shortened bus timetables annually.</p> <p>The Coach Operator has changed since the VAP Survey. Following consultation with the Youth Forum it has been concluded that the current service is satisfactory as punctuality has improved and that no further action is currently perceived to be required.</p>	<p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for Train Timetables.</p> <p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for Village Rider 166 and 824 Bus Timetables.</p>

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<b>ENVIRONMENT</b>		
<p><b>VAP RECYCLING TEAM</b>  <b>Recycling &amp; Village Tidiness</b> (p 9 &amp; 10 of Plan)                      Ensure kerbside collection service is maintained or even improved or extended. The same need was identified in the Children’s survey.</p> <p>Research collection of cardboard and plastic/tetra-paks and large items.</p> <p>Explore the possibility of a garden compost collection facility.</p> <p>Ensure the tidiness of the village is maintained with particular emphasis on the bus stops, the recreation ground and village green area. A need was identified in the Children’s survey to reduce litter especially in the skate park and playing fields.</p>	<p><b>Team merged with Plumpton Goes Green Team October 2009.</b></p> <p>The kerbside collection service operated by LDC will be publicised for the community as and when there are changes and/or improvements made. Consideration may be given to continue with the collection of Christmas cards at the shop for recycling in 2011.</p> <p><b>Tetra Pak®:</b> collection facility in Plumpton applied for. Tetra-pak® were unable to place such a facility in Plumpton. The Team will refer back periodically to LDC to see if the situation changes and may approach Tetrapak® direct.</p> <p><b>Cardboard:</b> collection facility established in Plumpton with three bins now in place. The VAP Recycling Team has been invited by the PC to look into whether further improvements can be made to the layout of the recycling area. This will be done when the plans for the Playpark and Pavilion become clearer. The PC and VAP will publicise the kerbside collection facility for glass to try and encourage people not to leave glass at the cardboard recycling area.</p> <p>Whilst LDC will not provide such a service, the VAP Recycling Team has produced articles and fact sheets on Garden composting and composting generally. The Team will endeavour to keep the community up to date on developments in this area and the Team continues to provide a ‘<b>Recycling Tip of the Month</b>’ for the Parish Magazine.</p> <p>Following requests from residents, Team at early stage thinking for holding a ‘litter-pick’ event – possibly as a ‘Spring-clean’ event in 2011.</p>	<p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for full details of Kerbside collection services.</p> <p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for fact sheets about composting.</p>
<b>VAP WILDLIFE TEAM</b>		
<p><b>Wildlife</b> (p 11 of Plan)                      Establish a new society for environmental and wildlife interests</p>	<p>The VAP Wildlife Team launched the Plumpton Wildlife and Habitat Group at the Green Fair in March 2009, to coincide with the finalisation of the Habitat Survey’s digitised map. Group is now managed as an independently governed society within the village.</p>	<p>See <a href="http://www.plumptonwildlifegroup.yolasite.com">www.plumptonwildlifegroup.yolasite.com</a> for details of the new Society.</p>

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<p><b>VAP FOOTPATH TEAM</b>  <b>Footpaths</b> (p 11 of Plan)                      Ensure footpaths are maintained and/or improved and not allowed to become overgrown</p> <p>Explore if it is possible to put a path in from the village to the Plough</p>	<p>To ensure that Plumpton footpaths and other rights of way are kept high on the agenda both in the community and by the various authorities:</p> <ul style="list-style-type: none"> <li>• The VAP Footpath Team worked with the ESCC Rights of Way Team, assisting them as the footpaths in Plumpton were being surveyed, as part of a county-wide survey by ESCC. The Team is waiting to see the new ESCC 'long-line' web-based map of each Parish with all paths/stiles and bridges recorded and numbered. November 2010 is the current estimate for completion of this work.</li> <li>• The ESCC RoW Team has also been successful in gaining EU funding for the improvement of existing footpaths for access for the less able. The ESCC RofW Team is assessing whether the funding opportunity might apply to Plumpton.</li> <li>• For the time no further work is being carried on a new proposed path, by way of a licence agreement, near North Barnes Farm as the tenant-farmer is not able to support the proposal.</li> <li>• The consideration of a possible new Plumpton footpath maintenance Group. The Monday Group had written to VAP offering to give advice.</li> </ul> <p>To raise awareness in the community of Plumpton's rights of way, the VAP Footpath Team has worked on the following:</p> <ul style="list-style-type: none"> <li>• The 16 new Walks Leaflets were launched by the Team in October 2010. The launch event was successful and very popular, with excellent publicity in the local papers, and feedback regarding the leaflets has been very positive with request made by the Lewes Tourist Office to showcase copies. The Team will be including a copy in the Parish magazine and are gradually distributing copies to the school, shop, stations and pubs where they have been received with enthusiasm.</li> <li>• Photographic competition –VAP Calendar for 2010 was on sale from August 2009.</li> <li>• Notecards – using photographs submitted for the VAP Calendar competition, the Team has produced packs of 5 notecards in the community to further publicise the Parish's Footpaths. 1<sup>st</sup> batch is currently still available for sale, with approximately 50% sold.</li> <li>• Team is reviewing the possibility of creating a facility on the website whereby walkers can report concerns about footpath repair and maintenance, with a map.</li> </ul> <p>The Team discussing this with the Road Safety Team and the Wildlife &amp; Habitat Group.</p>	<p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> to review the walks and download. They are available at the shop.</p> <p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> to review the photographs. They are available at the shop.</p>

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<p><b>VAP PLUMPTON GOES GREEN TEAM</b>                      Environment (p9 of Plan)                      Launch 'Plumpton Goes Green' campaign.</p>	<p>The VAP Plumpton Goes Green Team (PGG) has total flexibility to consider initiatives under the banner 'Plumpton Goes Green' and has established the following priorities:</p> <p><b>a) Actions to support the sustainability of Plumpton as a village community through the use of a Historic Landscape Characterisation for Plumpton</b>                      The HLC project (now known as 'Plumpton Ancient &amp; Modern') was launched in October 2009. The Group has subdivided the project into several areas, including: Buildings, mills, oral history, photographic history, railway, Plumpton Place, HLC. This is a long-term project that will gradually evolve and hopefully involve many people across the community.</p> <p><b>b) Information Resource</b>                      A resource for the website and also in leaflet format has been completed. This will be an on-going resource and will be improved and developed over time.</p> <p><b>c) Reduction of Plumpton's carbon footprint through various initiatives:</b></p> <ul style="list-style-type: none"> <li>• <b>Farmers' Markets</b>                      The VAP PGG and Business Teams organised a Plumpton Green Fair and Plumpton Green Festive Fair on November 21<sup>st</sup> 2009. Following feedback from these events, the Teams are now looking at establishing a cycle of two events each year, that are well-marketed, and become landmark events in the Plumpton calendar. VAP was involved with the Village Fair Committee to help organise the Local Produce and Craft Stalls part of the Village Fair on 3<sup>rd</sup> July 2010, and the next Festive Fair has been booked for 27<sup>th</sup> November 2010,</li> <li>• <b>Local Food Production</b>                      Team looking into the issues around increasing local food production, and will gradually seek to increase community engagement in the issue.                      Following on from the Festive Fair in which visitors expressed a keen interest in buying produce locally, the VAP Business and PGG Teams discussed the concept of a community shop/local produce area with Bim – as a result Plumpton Green Stores launched a deli-counter and local produce area in April 2010, and held a 'Taster Event' in May 2010. It is hoped to build on this further.                      VAP PGG Team produces a monthly seasonal vegetable recipe for the magazine to encourage the purchase of seasonal, locally-produced vegetables. The eventual product for the future may be a local recipe-book or set of recipe cards.</li> </ul> <p><b>Community Footprint</b>                      The VAP PGG Team hosted a community 'Home Energy Saving' event on 27<sup>th</sup> May 2010, facilitated by Action in rural Sussex and LDC, looking particularly at household energy consumption. As a result of this event, the VAP PGG Team has launched a 'Community Footprinting' project in Plumpton, hopefully reaching out to around 100 volunteers. The VAP PGG Team has arranged for energy monitoring audits of the Sports Pavilion and the Village Hall to be carried out for the Parish Council.                      The VAP PGG Team is hosting a "draught-busting event" on 4<sup>th</sup> November 2010.                      The concept of a community woodlot is being explored further by the VAP PGG Team.                      The VAP PGG Team will be contacting oil providers to find out if discounts may be available if bulk purchasing is undertaken across the community.</p>	<p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for updates or contact <a href="mailto:PAM@plumptonvap.co.uk">PAM@plumptonvap.co.uk</a></p> <p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for the latest version.</p> <p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for photos of these events.</p> <p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> to enter online.</p>

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<p><b>VAP COMMUNICATIONS TEAM</b>  <b>Communications in the village</b> (p12 of Plan)                      Maintain and make further improvements to providing timely communications through use of the Parish Magazine, local papers, Parish notice boards &amp; websites.</p> <p>Seek to further improve communication to households through greater use of automated emails.</p> <p>Consider further promotion and improvement of the Parish Council website to encourage more households to use the site, and Continue work to improve the general public awareness of Parish Councillors and their work on behalf of the Village.</p>	<p>The VAP Communications Team has been working on a number of initiatives to enhance communications in the village:  <b>Information booklet for residents.</b> Booklet circulated it with August 2010 Parish Magazine. Sponsorship has been obtained from Plumpton College and Charles Wycherley. Copies are to be made available to new residents in the Village Shop.  <b>New Village Notice-boards.</b> Clubs and societies were approached to seek their support for a contribution each of £20 towards the manufacture of the Boards. Sufficient funds had been received to erect two of the Boards by the Recreation Ground carpark and the Village Green in August 2010. The Team is now working on smaller Boards for other locations in the Parish.  <b>Notice-board at shop.</b> This was sited on the south facing wall of the shop in December 2009.  <b>Web-sites.</b> The Team Leader has had early stage discussions with Nick Satchell to identify ways in which the confusing number and nature of local websites can be improved.  <b>Youth Forum</b> – the Communications Team has held a productive meeting with members of the Youth Forum to explore ways in which the Team can help the Forum.</p> <p>The auto email system for the receipt of updates to both the PC and VAP websites has been marketed at the Green Fair and the Societies Day, with those people signing up being passed on to the Webmaster. This will be repeated at future events.</p> <p>The Parish Council established a new Communications Committee in 2009, which has taken ownership of these two issues.</p>	
<p><b>VAP POLICING &amp; COMMUNITY SAFETY TEAM</b>  <b>Policing &amp; Comm'ity Safety</b> (p13&amp;14 of Plan)                      Investigate the concerns regarding Hospital Transport and Doctors, and find out if there are ways of improving these services</p>	<p>The VAP Policing &amp; Community Safety Team has publicised various forms of transport to/from surgeries/hospitals.                      In addition the Voluntary Driving Scheme was launched September 2009. It is intended that the Voluntary Driving Scheme will be well enough established to be 'stand-alone' with effect</p>	

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<p>Explore ways of promoting the Neighbourhood Watch scheme to attract further membership</p> <p>Seek ways of improving community safety by looking at increasing a police presence and providing a defibrillator, first aid training and a lifebelt by the river</p> <p>Research ways in which policing in and around the village can be improved, especially addressing concerns/ perceptions of burglary, vandalism, disturbance and drunkenness</p> <p>Whilst taking into account that the majority of residents do not want street lighting, consideration for lighting solutions to be given in a small number of targeted areas, where concerns have been raised.</p>	<p>from September 2010.</p> <p>The Team has been in touch with those people who indicated they would like to know more about the Neighbourhood Watch scheme. The Team have increased the publicity in this area and has been included in the Information Booklet (VAP Communications Team).</p> <p><b>Defibrillator:</b> Team have investigated need for a defibrillator and the implications from an insurance/practical viewpoint. The Sussex Ambulance Service advised that as Plumpton was only 7 mins away from an emergency ambulance response, the need for a defibrillator was not obvious; however someone in the village is trained to use one and the Team is looking at this as an option. The Team has been advised to look also into a community responder scheme and is currently looking into the cost of training courses for responders.</p> <p><b>First Aid Training:</b> A grant application for £400 to the South Downs Council for Voluntary Service was successful and is to cover the cost of such training specifically targeting volunteer drivers under the Voluntary Driving Scheme. First training took place on 24<sup>th</sup> March 2010. Team has run two further courses in September and October 2010 fully funded by VAP, and due to demand a further course is booked for February 2011.</p> <p><b>Lifebelt:</b> Team talking to lifeboat institute for advice. There could be liability issues arising if a lifebelt was put in place. Team considering if the use of signage might be a better way of addressing the issue.</p> <p>Not yet considered by Team. However, the PCSOs were in attendance at the Green Fair in March 2009, and the 2010 Village Fair for residents to talk to and voice their concerns.</p> <p>Team considering ways to canvass public opinion on a range of low level lighting solutions, noting that the majority of residents said that they did not want conventional street lights in the parish. Some examples were shown at the VAP AM.</p>	
<p><b>VAP HOUSING DATA ANALYSIS TEAM</b></p> <p><b>Housing &amp; Development</b> (p 15 of Plan)</p> <p>Consider in greater detail the housing data taking into account current and future demographic trends.</p>	<p>Team has reviewed the Housing Data statistics. Over course of next year, Team will review other rural areas and understand their experiences, and how they have resolved any similar issues.</p> <p>Action in rural Sussex has assisted the Parish Council with a Housing Needs Survey and a Sub-Committee was formed in October 2010 to take matters forward in line with the community's wishes as demonstrated in the survey's results. It has been agreed with the PC that as matters develop VAP will be involved in the project.</p>	

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<p><b>VAP FACILITIES TEAM</b></p> <p><b>Village Facilities</b> (p16 – 18 of Plan)                      The community should work together to ensure that the high standards of the facilities in the village are maintained through regular maintenance and upgrading of equipment AND A strategic approach to current &amp; future facilities needs to be taken on a through-life basis.</p> <p>Opportunities should be sought for further expansion of the sporting facilities in the village</p> <p>Invite Plumpton College to advertise their leisure facilities available for hire to local residents</p> <p>Opportunities should be sought for providing youth activities, provided champions can be found to lead the initiatives</p> <p>Encourage Young people to join the existing clubs and societies in the Village (M/S) AND Existing societies should be encouraged to market their activities to residents to increase memberships</p> <p>Explore the desire expressed for new clubs and activities, with particular emphasis on home growers' produce market; aerobic/gym classes and craft/art-club/fairs</p> <p>Engage with wheelchair users to seek a better understanding of the access difficulties experienced</p> <p>Provide the Church with information for a decision to be made re viability of providing a Sunday School</p>	<p>The VAP Facilities Team has reviewed the village facilities and is focussing attention, for the time being, on the future of the Sports Pavilion with the PC's Playing Fields Committee. The VAP Plumpton Goes Green Team has arranged for energy monitoring audits of the Sports Pavilion and the Village Hall to be carried out for the Parish Council.</p> <p>The PC's Playing Field Committee and the VAP Facilities Team are working together on a joint master plan for the overall concept for the future of the Playing Fields with an intention of publishing a plan for consultation with the community. The Plan will include the following:</p> <ul style="list-style-type: none"> <li>• <b>Pavilion:</b> The Team is undertaking a feasibility study for a new sports pavilion.</li> <li>• <b>Playpark:</b> Agreement has been reached that the best option seems to be for a new Play Park. The Team has obtained approval to research the various options.</li> <li>• <b>Carparking:</b> The implications for improving the facilities at the playing fields will take into account the impact on the needs of visitors and carparking arrangements.</li> </ul> <p>The Team have passed this action on to the Business Team. College has indicated that it does not wish to further publicise the facilities as they are fully utilised at present.</p> <p>Youth Forum has now been launched. See 'Youth Forum' section for more details.</p> <p>Societies Day on 19<sup>th</sup> April held. Team considering whether to repeat the event in 2011.</p> <p>The concept of home growers' produce markets is now being actioned by the Environment Teams.                      Team exploring cinema or other similar style entertainment facilities.</p> <p>Frances Barter has expressed her willingness to act as the liaison for all people with mobility difficulties as a result of enquiries being considered by VAP Teams/volunteers.</p> <p>Sunday School established which now meets usually twice a month.</p>	

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<p><b>VAP YOUTH FORUM</b>  <b>Establish a Youth Council or Forum</b>  <i>(p 12 of Plan)</i></p>	<p>Officers of the Forum elected in Autumn 2009. Forum now meeting on a fortnightly basis, and chaired by the Youth themselves. Three new members joined October 2010. The Forum will feed back into the Village Action Plan to make sure young people’s voices are heard.</p> <p>The Forum now considering the issues for a Youth Shelter.</p> <p>Forum has identified safety in the village as its priority so as a result it has put in a bid to ‘02 for ‘Safety in Sussex’ to help support the Forum’s plans to increase awareness and knowledge of personal and property safety, including road and railway safety. The forum members ran a safety session as part of the youth service programme of detached work in Lewes District’s skate parks over the 2010 summer holidays. In order to progress the bid the Forum is producing pocket-sized leaflets for each youth on safety issues.</p> <p>Youth Forum is involved with Pavilion project and is helping to provide hard data on the playpark and recreation ground usage.</p> <p>Youth Forum will be assisting with the Station Partnership Scheme.</p>	
<p><b>VAP BUSINESS TEAM</b>  <b>Local Shop, Businesses and Employment</b>  <i>(p19 of Plan)</i>  <b>Work with shop/post office owner to maintain high standards and promote the services available to ensure that whenever threatened both parts of the business remain open, not only in the short term, but also into the future, so that all options and benefits for the shop and community can be explored</b></p> <p><b>Encourage continued local support for all local businesses and work to ensure local trades remain available.</b></p>	<p>In order to help the Post Office and Shop promote its business, the VAP Business Team will continue to promote its services and products.</p> <p>In order to ‘rural-proof’ the community and help local businesses promote their products/services, the VAP Business Team has:</p> <ul style="list-style-type: none"> <li>• Considered being given to building a database of local businesses. It may be possible to use the college’s business facilities to help local businesses develop their markets. Development of an on-line business directory will be considered with Communications Team.</li> <li>• The Team is developing “Business Breakfast” events for local businesses. Having communicated with over 100 local businesses there has been found to be a need for this sort of service and the first of these will take place on 17<sup>th</sup> November.</li> <li>• The Team will continue to promote local businesses.</li> </ul> <p>The VAP Business Team will continue to work with Southern Railway on the Station Partnership Scheme in conjunction with the Plumpton Wildlife &amp; Habitat Group and the Youth Forum. The Public Transport Team has asked the Partnership to consider more cycle racks to encourage more people to cycle to the station especially once the new hourly service becomes available. SPS also working with the Public Transport Team regarding publicity for the new hourly stopping train service from December 2010 onwards. A ‘launch event’ is to be held at the station on 17<sup>th</sup> December.</p>	<p>See <a href="http://www.plumptonvap.co.uk">www.plumptonvap.co.uk</a> for details of scheme and how to get involved.</p>